



## TITLE IV AUTHORIZATION FORM

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*If you have received or will receive Federal Title IV loans (Stafford Subsidized, Stafford Unsubsidized, Graduate PLUS and/or Parent PLUS Loans) you are **required** to complete a Title IV Authorization Form.*

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I understand that Federal Title IV loan funds are typically restricted to current term charges, however, I authorize Lebanese American University to use my Federal loan proceeds for minor prior term charges, not to exceed \$200.00. In addition to tuition fees, I authorize the use of Federal Title IV loan funds to pay for other current term institutional charges such as health services, insurance, laboratory fees, parking and library fines, parking permits, books, late fees and other miscellaneous fees and fines that I may incur.

Once Federal Title IV loan funds are disbursed to my student account to cover tuition, fees, room and board, the loan funds may exceed University charges. Within 14 calendar days, Lebanese American University will refund to me any credit balance remaining on my account unless I specify in writing that I authorize Lebanese American University to hold the funds for future charges. The written authorization **MUST** be submitted to the Business Office. Refund checks **MUST** be picked up in the Business Office. Credit balances resulting from Federal Parent PLUS loans will be refunded to the parent borrower with no exceptions.

I understand these are voluntary authorizations and are valid for the entire period of my enrollment. I also understand that I may revoke or change my authorizations at any time by submitting it in writing to the Business Office. I further understand that I will be responsible for paying any outstanding debts owed to the University.

Student Name (print): \_\_\_\_\_ Student ID #: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_